Administrator for the Wasatch Front Federal Statistical Research Data Center at the University of Utah

Request for expressions of interest

The U.S. Census Bureau will hire one full-time Research Data Center Administrator (RDC Admin) at the Wasatch Front Federal Statistical Research Data Center (FSRDC) this year. Qualified candidates will have a research background and experience managing projects. The anticipated start date will be in the summer or fall of 2019.

The Wasatch Front FSRDC, located at the University of Utah, provides a secure environment where qualified researchers conduct approved statistical research using restricted micro-level data collected by the Census Bureau, the National Center for Health Statistics, the Agency for Healthcare Research and Quality, the Bureau of Labor Statistics, the Bureau of Economic Analysis, and other federal agencies. The Wasatch Front FSRDC represents the interests of several institutions, including the University of Utah, the Utah State University, Brigham Young University, and the Utah Department of Health. The Wasatch Front FSRDC is part of the FSRDC network administered by the Center for Enterprise Dissemination at the U.S. Census Bureau. Further details on the network, data available, and research conducted in FSRDCs can be found at https://www.census.gov/ces/index.html.

Primary responsibilities for this position include:

- Assisting researchers from many disciplines, including economics, geography, health services, epidemiology, sociology, demography, public health, social work, urban planning, business, environmental science, and data science in developing successful proposals and conducting research at the Wasatch Front FSRDC.
- Reviewing researcher output produced at the Wasatch Front FSRDC for compliance with Census disclosure standards.
- Overseeing daily operations of the Wasatch Front FSRDC lab.
- Serving as a liaison between the Census Bureau and the Wasatch Front FSRDC.
- Assisting the Executive Directors in marketing the center to the research community in Utah and beyond.

The Wasatch Front RDC Administrator will be a full-time U.S. Census Bureau employee who will receive federal benefits.

The position requires U.S. citizenship.

The ideal candidate for the full-time Administrator position will have, or be working toward, an advanced degree in economics, demography, sociology, or a related field; experience in multiple disciplines; a background in statistical methods; and strong organizational skills.

The Wasatch Front FSRDC is undertaking an informal recruiting effort in anticipation of a formal position posting by the Census Bureau. Please express your interest by sending a cover letter and resume/CV to Executive Director Ken R. Smith (ken.smith@fcs.utah.edu) and Administrative Coordinator Austin Westley (austin.westley@csbs.utah.edu)