



Proposal Development at the Wasatch Front Research Data Center (WFRDC)

- Learn about the [available data](#) and form a preliminary project idea.
 - For questions about Census data, contact the RDC Administrator (RDCA).
 - For NCHS, AHRQ, BLS, or BEA data, direct questions to the agency.
- Let the RDC Executive Director and RDC administrator know you're interested. They also have info about access fees and other services.

Projects using Census data:	Other agency data:
First read the proposal guidelines . Send a 2-3 page summary of the research idea to the RDCA. Include the proposed restricted-use data, key external datasets (if applicable), methodology, and ideas for Census benefits (okay if you're not sure about this yet)	Submit proposal through agency. Guidelines are available for NCHS , AHRQ , BLS , and BEA . Notify the RDC Research Director and RDCA when the proposal is submitted.
E-mail the Proposal Registration Form to the RDCA. Complete first draft of project description and send to the RDCA.	
Work with the RDCA to revise the project description and write the benefits statement.	
Proposal will be submitted for Census review (3 months minimum). Contact the RDCA once you receive e-mail notification of Census approval.	When your project is approved, forward the approval e-mail and your proposal to the RDCA.
Apply for Special Sworn Status (SSS). Foreign nationals must have lived in the U.S. for at least 3 out of the last 5 years to be eligible. Review usually takes 3-4 months, minimum.	
Proposals may require review by the IRS (for economic datasets, ~6 months) or other agencies, depending on the data request. These are done concurrently with the SSS application. The RDCA will notify you when your project is final approved.	Work with agency analyst and RDCA to have data transferred to project space.
Receive Census badge, complete RDC orientation, and begin project.	

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